

JOB DESCRIPTION
Teaching Fellow/Senior Teaching Fellow in Accounting
Vacancy Ref: A2141

Job Title: Teaching Fellow/Senior Teaching Fellow in Accounting	Present Grade: 8P/9P
Department/College: Management School	
Directly responsible to: Head of Department of Accounting and Finance	
Supervisory responsibility for: Students, Teaching Assistants for Associated Modules	
Other contacts Internal: Department colleagues, Graduate Management School and Management School colleagues and students, providers of student support services, the Library, ISS and central administration External: Professional bodies, academic networks	
<u>Purpose of the job:</u> To undertake teaching, module direction and academic administrative management activities within the Dept. of Accounting and Finance. Teaching activities are likely to be in one or more of the following subject areas: Audit, Taxation, Financial Reporting. <u>Major Duties:</u> Academic <ul style="list-style-type: none"> To fulfil academic duties such as undergraduate and postgraduate teaching, tutoring and marking in appropriate areas of accounting (including some executive modules on international partnership programmes). Management & Quality <ul style="list-style-type: none"> To take responsibility for modules and academic programmes as directed by the Head of Department (HoD) In conjunction with Directors of Study, ensure that modules comply with QAA standards. Monitor and control the quality of learning on the different modules delivered. Engage in the evaluation of teaching activities within the Department, with a view to strengthening educational capability in Accounting and Finance. To undertake a significant leadership role such as deputy HoD or Part 1 Director Other <ul style="list-style-type: none"> Any other duties as deemed appropriate by the Head of Department 	